

SWINFEN AND PACKINGTON PARISH COUNCIL

**Ms Jayne Minor
6 Highfield Close
Burntwood
WS7 9AR**

**Telephone: 01543 673473
E-Mail: jayneminor@talktalk.net
Web Site: www.swinfenandpackington.org.uk**

Our Ref: JM

05 November 2014

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Room 1, Conference Centre, HMP Swinfen on Wednesday 12 November 2014 commencing 7.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)
Parish Clerk**

AGENDA

PUBLIC FORUM

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area (see notes at the end of the Agenda).

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATION

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

3. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 03 September 2014 (Minute Nos. 29 - 38) (**ENCLOSURE**).

4. CHAIRMAN'S ANNOUNCEMENTS

5. HOPWAS QUARRY

Members are requested to debate the up to date position relating to Hopwas Quarry.

6. THE HIGH SPEED RAIL PLANS

Members are requested to debate the up to date position relating to the High Speed Rail Plans.

7. SCHEDULE OF PAYMENTS TO DATE

Members are requested to receive and note the schedule of payments to date (**ENCLOSURE**).

8. 2014/2015 BUDGET

Members are requested to receive and note the Parish Clerk's report detailing Actual to Date figures and the forecast for the financial years ending March 2014 and March 2015 (**ENCLOSURE**).

9. 2014/2015 PRECEPT ON LICHFIELD DISTRICT COUNCIL

Members are requested to agree and approve the level of Precept to be declared on Lichfield District Council.

10. PLANNING DECISIONS

**PLANNING APPLICATION 14/00448/COU
COMMON BARN FARM, TAMWORTH ROAD, WHITTINGTON HEATH**

**PLANNING APPLICATION 14/00490/FUL
PACKINGTON FIELDS FARM, TAMWORTH ROAD, WHITTINGTON HEATH**

Members are requested to receive and note the following planning application decisions:-

14/00448/COU	Mr D Lockwood Common Barn Farm, Tamworth Road, Whittington Heath - Change of use from cafeteria to dog grooming salon	Granted
14/00490/FUL	Packington Pork Packington Fields Farm, Tamworth Road, Whittington Heath - Erection of an agricultural building comprising secure workshop area, straw storage area and holding and loading area for the weaned pigs)	Granted

**11. PLANNING APPLICATION 14/00911/FUL – MR R BARNES
COMMON BARN FARM, TAMWORTH ROAD, WHITTINGTON HEATH
RETENTION OF ACCESS TRACK**

Members are requested to consider planning application 14/00911/FUL in respect of Common Barn Farm, Tamworth Road, Whittington Heath.

12. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

13. PARISH CLERK'S SALARY

Members are requested to approve the payment of the Parish Clerk's October and November 2014 salary (**PINK ENCLOSURE**).

14. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING

Members are requested to 'book' forthcoming Parish Council Meetings (Election 07 May 2015).

PUBLIC FORUM SESSION AT PARISH COUNCIL MEETINGS

Residents of Swinfen and Packington Parish Council have an opportunity to speak at each Parish Council meeting:

1. *The Public Forum session will usually be the first item on the Agenda.*
2. *The Public Forum will last up to 15 minutes and members of the public can ask the Parish Council a question (or make a statement).*
3. *Your statement or question must relate to a matter of special relevance to Swinfen and Packington or within the responsibility of the Parish Council.*
4. *Matters relating to the conduct of any individual councillor or officer will not be permitted – in such circumstances you should write to the Parish Council.*
5. *You will be allowed to speak for up to 3 minutes and you can raise more than one issue within the overall limit of 3 minutes allowed to you.*
6. *After each speaker the Chairman of the Parish Council (or his/her representative) will answer the question or give notice that he/she will provide a written answer as soon as possible.*

If a written answer is to be given this will be sent to you at your stated address.